Functional Group ID=IN

Introduction:

This Draft Standard for Trial Use contains the format and establishes the data contents of the Invoice Transaction Set (810) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide for customary and established business and industry practice relative to the billing for goods and services provided.

Heading:

Page <u>No.</u>	Pos. <u>No.</u>	Seg. <u>ID</u>	<u>Name</u>	Req. <u>Des.</u>	Max.Use	Loop <u>Repeat</u>	Notes and <u>Comments</u>
2	010	ST	Transaction Set Header	М	1		
3	020	BIG	Beginning Segment for Invoice	М	1		
			LOOP ID - N1			3	
4	070	N1	Ship To, Remit To	М	1		
5	090	N3	Address Information	М	1		
6	100	N4	Geographic Location	М	1		
7	130	ITD	Invoice terms	М	1		
8	140	DTM	Date/Time Reference	М	1		
9	150	FOB	Shipment method of payment	М	1		

Detail:

Page No.	Pos. No.	Seg. ID	Name	Req. Des.	Max.Use	Loop Repeat	Notes and Comments
			LOOP ID – IT1			100000	
10	010	IT1	Baseline Item Data	М	1		
11	060	PID	Product/Item description	М	1		
12	180	SAC	Service, promo, allowance and charge information	Х	4		

Summary:

Page <u>No.</u>	Pos. <u>No.</u>	Seg. <u>ID</u>	Name	Req. <u>Des.</u>	Max.Use	Loop <u>Repeat</u>	Notes and <u>Comments</u>
13	010	TDS	Total Monetary value summary	М	1		
14	030	CAD	Carrier Detail	0	1		
15	180	SAC	Service, promo, allowance and charge information	Х	4		
16	060	ISS	Invoice shipment Summary	М	1		
			LOOP ID - CTT			1	
17	010	CTT	Transaction Totals	М	1		
18	030	SE	Transaction Set Trailer	М	1		

Segment:	ST Transaction Set Header
Position:	010
Loop:	
Level:	Heading
Usage:	Mandatory
Max Use:	1
Purpose:	To indicate the start of a transaction set and to assign a control number
Syntax Notes:	
Semantic Notes:	1 The transaction set identifier (ST01) is used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).
Comments:	

			Data Element Summary					
DLTR	Ref.	Data						
USE	Des.	<u>Element</u>	Name	Att	ributes			
Μ	ST01	143	Transaction Set Identifier Code	Μ	ID 3/3			
			Code uniquely identifying a Transaction Set					
			810 Invoice transactions					
Μ	ST02	329	Transaction Set Control Number	Μ	AN 4/9			
	Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set							

Segment:	BIG Beginning Segment for Invoice
Position:	020
Loop:	
Level:	Heading
Usage:	Mandatory
Max Use:	1
Purpose:	To indicate the beginning of the Invoice Transaction Set and transmit identifying numbers and dates
Syntax Notes:	
Semantic Notes:	1 BIG01 is the invoice issue date.
	2 BIG03 is the date assigned by the purchaser to purchase order.
	3 BIG10 indicates the consolidated invoice number.
	4 When BIG07 contains code CI, BIG10 is not used.

Comments: BIG07 is used only to further define the type of invoice when needed.

DLTR <u>USE</u>	Ref. <u>Des.</u>	Data <u>Element</u>	Name	Att	<u>ributes</u>
M	BIG01	373	Invoice date	Μ	DT 8/8
			Date expressed as CCYYMMDD		
М	BIG02	76	Invoice Number	Μ	AN 1/22
М	BIG03	373	Purchase Order Date	Μ	DT 8/8
			Date expressed as CCYYMMDD		
М	BIG04	324	Purchase Order number	Μ	AN 1/22
			Dollar Tree maximum length is 11 (6 Digit PO + 5 Digit I	ocation)
			NO HYPHEN		
			If PO number is shorter than 6 please include preceding ze	ros	
			Dollar Tree PO number		

N1 Name
070
N1 Mandatory
Heading
Mandatory
3
To identify a party by type of organization, name, and code
At least one of N102 is required
If either N103,N104 is present, then all are required
This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party. N105 and N106 further define the type of entity in N101.

We expect all and only the two qualifiers listed below.

DLTR	Ref.	Data	Data EAC	ment Summary			
USE	Des.	Element	<u>Name</u>	ame			
Μ	N101	98	Entity Identifier	ID 2/3			
			Code identifying a individual	an organizational entity, a physical location	, pro	perty or an	
			ST	Ship To			
			RE	Remit To			
М	N102	93	Name		Χ	AN 1/60	
			Free-form name				

N3 Address Information Segment: **Position:** 090 Loop: Level: N1 Mandatory Heading Mandatory Usage: Max Use: Purpose: 1 To specify the location of the named party Syntax Notes: Semantic Notes: **Comments:**

DLTR	Ref.	Data			
<u>USE</u>	Des.	Element	Name	Attr	<u>ibutes</u>
Μ	N301	166	Address Information	Μ	AN 1/55
			Address information		
	N302	166	Address Information	0	AN 1/55
			Address information		

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Segment:	N4 Geographic Location
Position:	100
Loop:	N1 Mandatory
Level:	Heading
Usage:	Mandatory
Max Use:	1
Purpose:	To specify the geographic place of the named party
Syntax Notes:	If N406 is present, then all of N405 are required
Semantic Notes:	
Comments:	A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location. N402 is required only if city name (N401) is in the U.S. or Canada.

			Data Element Summary		
DLTR	Ref.	Data			
<u>USE</u>	Des.	Element	Name	Att	ributes
Μ	N401	19	City Name	0	AN 2/30
	-	<u>.</u>	Free-form text for city name		
М	N402	156	State or Province Code	0	ID 2/2
			Code (Standard State/Province) as defined by appropriate gov	vernn	nent agency
М	N403	116	Postal Code	0	ID 3/15
	-	<u>.</u>	Code defining international postal zone code excluding punct	uatio	n and
			blanks (zip code for United States)		

Segment:	ITD Terms of Sale
Position:	130
Loop:	
Level:	Heading
Usage:	Mandatory
Max Use:	1
Purpose:	To specify terms of sale
Syntax Notes:	If ITD03 is present, then at least one of ITD04 is required
	If ITD08 is present, then at least one of ITD04 is required
	If ITD09 is present, then at least one of ITD10 is required
	If ITD04 or ITD05 is present then the other is required.
Semantics:	ITD15 is the percentage applied to a base amount used to determine a late payment charge.
Comments:	If the code in ITD01 is "04", then ITD07 or ITD09 is required and either ITD10 or ITD11
	is required; if the code in ITD01 is "05", then ITD06 or ITD07 is required.

If you are a TERMS vendor we require you to send ITD01 – 08 and 12 If you are a NET vendor we require you to send ITD01, 02, 06, 07 and 12

			Dutu Erement Summary	
DLTR	Ref.	Data		
<u>USE</u>	Des.	<u>Element</u>	Name	<u>Attributes</u>
Μ	ITD01	336	Terms Type Code	O ID 2/2
Μ	ITD02	333	Terms Basis Date code	O ID 1/2
С	ITD03	338	Terms Discount Percent	O R 1/6
			Only send if you are a terms vendor	
С	ITD04	370	Terms Discount Due Date	C DT 8/8
			Date expressed as CCYYMMDD	
			Only send if you are a terms vendor	
С	ITD05	351	Terms Discount days due	C N0 1/3
			Only send if you are a terms vendor	
Μ	ITD06	446	Terms Net Due Date	O DT 8/8
			Date expressed as CCYYMMDD	
М	ITD07	386	Terms Net Days	O N0 1/3
С	ITD08	362	Terms Discount Amount	O N2 1/10
Μ	ITD12	352	Invoice terms description	M AN 1/80

Segment:	DTM Date/Time Reference
Position:	140
Loop:	
Level:	Heading
Usage:	Mandatory
Max Use:	1
Purpose:	To specify pertinent dates and times
Syntax Notes:	At least one of DTM02 is required
	If DTM04 is present, then all of DTM03 are required
	If either DTM05,DTM06 is present, then all are required
Semantic Notes: Comments:	

DLTR USE	Ref. Des.	Data Element	Name	Attı	ributes
M	DTM01	374	Date/Time Qualifier	Μ	ID 3/3
			Code specifying type of date or time, or both date and time 011 Date Shipped		
Μ	DTM02	373	Date	Х	DT 8/8
			Date expressed as CCYYMMDD		

Segment:	FOB FOB related instructions
Position:	150
Loop:	
Level:	Heading
Usage:	Mandatory
Max Use:	1
Purpose:	To specify transportation instructions relating to shipment
Syntax Notes:	If FOB03 is present, then all of FOB02 are required
	If FOB04 is present, then all of FOB05 are required
	If FOB07 is present, then all of FOB06 are required
	If FOB08 is present, then all of FOB09 are required
Semantics:	FOB01 indicates which party will pay the carrier. FOB02 is the code specifying
	transportation responsibility location. FOB06 is the code specifying the title passage
	location. FOB08 is the code specifying the point at which the risk of loss transfers.
	This may be different than the location specified in FOB02/FOB03 and
	FOB06/FOB07.
Comments:	

			Data	a Element Summary		
DLTR	Ref.	Data				
USE	Des.	Element	<u>Name</u>		Att	ributes
Μ	FOB01	146	Shipment m	ethod of payment	Μ	ID 2/2
			PP	Prepaid		
			CC	Collect		
0	FOB02	309	Location Qu	alifier	С	ID 1/2
0	FOB03	352	Description		0	AN 1/80
			Shipment Or	igin	·	

Segment:	IT1 Baseline Item Data
Position:	010
Loop:	PO1 Mandatory
Level:	Detail
Usage:	Mandatory
Max Use:	1
Purpose:	To specify the basic and most frequently used line item data for the invoice and related transactions
Syntax Notes:	If either IT102,IT103 is present, then all are required
·	If either IT106,IT107 is present, then all are required
	If either IT108,IT109 is present, then all are required
	If either IT110,IT111 is present, then all are required
	If either IT112,IT113 is present, then all are required
	If either IT114,IT115 is present, then all are required
	If either IT116,IT117 is present, then all are required
	If either IT118,IT119 is present, then all are required
	If either IT120,IT121 is present, then all are required
	If either IT122,IT123 is present, then all are required
	If either IT124,IT125 is present, then all are required
Semantic Notes:	IT101 is the purchase order line item identification.
Comments:	Element 235/234 combinations should be interpreted to include products and/or services.
	See the Data Dictionary for a complete list of IDs. IT106 through IT125 provide for ten
	different product/service IDs for each item. For example: Case, Color, Drawing No.,
	U.P.C. No., ISBN No., Model No., or SKU.

We prefer that you send Quantity, UOM and Price in the each, however case quantity, UOM and Price is accepted as long as it multiplies out correctly.

		Data Element Summary		
Ref.	Data			
Des.	Element	Name	Att	<u>ibutes</u>
IT102	358	Quantity Invoiced	Μ	R 1/10
		Quantity invoiced		
IT103	355	Unit or Basis for Measurement Code	Μ	ID 2/2
		Code specifying the units in which a value is being	expressed, or r	nanner in
		which a measurement has been taken		
		EA = Each.		
IT104	212	Unit Price	Μ	R 1/17
		Price per unit of product, service, commodity, etc.		
IT105	639	Basis of unit price code	0	ID 2/2
IT106	235	Product/Service ID Qualifier	С	ID 2/2
	•	Code identifying the type/source of the descriptive	number used in	
		Product/Service ID (234)		
		UP UPC Type		
IT107	234	Product/Service ID	С	AN 1/48
		Identifying number for a product or service	•	
		UPC code		
	Des. IT102 IT103 IT104 IT105 IT106	Des. Element IT102 358 IT103 355 IT104 212 IT105 639 IT106 235	Ref. Data Des. Element Name IT102 358 Quantity Invoiced Quantity invoiced Quantity invoiced IT103 355 Unit or Basis for Measurement Code Code specifying the units in which a value is being which a measurement has been taken EA = Each. EA = Each. IT104 212 Unit Price Price per unit of product, service, commodity, etc. Price per unit of product, service, commodity, etc. IT105 639 Basis of unit price code IT106 235 Product/Service ID Qualifier Code identifying the type/source of the descriptive Product/Service ID (234) UP UP UPC Type IT107 234 Product/Service ID	Ref. Data Atta Des. Element Name Atta IT102 358 Quantity Invoiced M Quantity invoiced Quantity invoiced M IT103 355 Unit or Basis for Measurement Code M Code specifying the units in which a value is being expressed, or m which a measurement has been taken M IT104 212 Unit Price M Price per unit of product, service, commodity, etc. M IT105 639 Basis of unit price code O IT106 235 Product/Service ID Qualifier C UP UPC Type UP UPC Type IT107 234 Product/Service ID C

Segment: Position: Loop: Level: Usage: Max Use:	PID Product/Item information 060 PO1 Mandatory Detail Mandatory 1
Purpose:	To describe a product or process in coded or free-form format
Syntax Notes:	If PID04 is present, then all of PID03 are required At least one of PID04 is required If PID07 is present, then all of PID03 are required If PID08 is present, then all of PID04 are required If PID09 is present, then all of PID05 are required
Semantic Notes:	 Use PID03 to indicate the organization that publishes the code list being referred to. PID04 should be used for industry-specific product description codes. PID08 describes the physical characteristics of the product identified in PID04. A "Y" indicates that the specified attribute applies to this item; an "N" indicates it does not apply. Any other value is indeterminate. PID09 is used to identify the language being used in PID05.
Comments:	If PID01 equals "F", then PID05 is used. If PID01 equals "S", then PID04 is used. If PID01 equals "X", then both PID04 and PID05 are used. Use PID06 when necessary to refer to the product surface or layer being described in the segment. PID07 specifies the individual code list of the agency specified in PID03.

DLTR	Ref.	Data	Data Element Summary	
USE	Des.	Element	Name	<u>Attributes</u>
Μ	PID01	349	Item description type	M ID 1/1
			F - Free-form text	
М	PID05	352	Item description	O AN 1/80

lar Tree Stores	
Segment:	${f SAC}$ Service, Promotion, Allowance or Charge Information
Position:	180
Loop:	PID Mandatory
Level:	Detail
Usage:	Optional
Max Use:	1
Purpose:	To request or identify a service, promotion, allowance, or charge; to specify the amount
_	or percentage for the service, promotion, allowance, or charge
Syntax Notes:	At least one of SAC02 is required
	If either SAC03, SAC04 is present, then all are required
	If either SAC06, SAC07 is present, then all are required
	If either SAC09, SAC10 is present, then all are required
	If SAC11 is present, then all of SAC10 are required
	If SAC13 is present, then at least one of SAC02 is required
	If SAC14 is present, then all of SAC13 are required
	If SAC16 is present, then all of SAC15 are required
Semantic Notes:	1 If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
	2 SAC05 is the total amount for the service, promotion, allowance, or charge.
	3 If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
	4 SAC08 is the allowance or charge rate per unit.
	5 SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is
	different from the purchase order or invoice quantity.
	6 SAC10 and SAC11 used together indicate a quantity range, which could be a dollar
	amount, that is applicable to service, promotion, allowance, or charge.
	7 SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference
	number as identified by the code used.
	8 SAC14 is used in conjunction with SAC13 to identify an option when there is more
	than one option of the promotion.
	9 SAC16 is used to identify the language being used in SAC15.
Comments:	SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In
	addition, it may be used in conjunction to further the code in SAC02. In some business
	applications, it is necessary to advise the trading partner of the actual dollar amount that a
	particular allowance, charge, or promotion was based on to reduce ambiguity. This
	amount is commonly referred to as "Dollar Basis Amount". It is represented in the SAC
	segment in SAC10 using the qualifier "DO" - Dollars in SAC09.

This is giving allowances at the Item level. We only require these elements if this segment is used.

DLTR	Ref.	Data	·		
USE	Des.	Element	Name	Att	ributes
М	SAC01	248	Allowance or charge indicator	Μ	ID 1/1
			A = Allowance		
0	SAC02	1300	Service, Promotion, Allowance, or Charge Code	X	ID 4/4
			Code identifying the service, promotion, allowance, or cl	harge	
Μ	SAC05	610	Amount	0	N2 1/15
			Amount of allowance		
М	SAC08	118	Rate	0	R 1/9
			Allowance per unit		
Μ	SAC15	352	Description	С	AN 1/80

Segment:	TDS Total Monetary Value summary
Position:	010
Loop:	
Level:	Summary
Usage:	Mandatory
Max Use:	1
Purpose:	To specify the total invoice discounts and amounts
Syntax Notes:	
Semantic Notes:	1 TDS01 is the total amount of invoice (including charges, less allowances) before terms discount (if discount is applicable).
	2 TDS02 indicates the amount upon which the terms discount amount is calculated.
	3 TDS03 is the amount of invoice due if paid by terms discount due date (total invoice
	or installment amount less cash discount).
	4 TDS04 indicates the total amount of terms discount.
Comments:	TDS02 is required if the dollar value subject to discount is not equal to the dollar value of TDS01.
	If you are a TERMS vendor we require you to send all four elements

If you are a TERMS vendor we require you to send all four elements If you are a NET vendor we require you to send elements 01 & 03

DLTR	Ref.	Data		
<u>USE</u>	Des.	<u>Element</u>	Name	<u>Attributes</u>
Μ	TDS01	610	Invoice Amount before discount	M N2 1/15
С	TDS02	610	Invoice amount subject to discount	O N2 1/15
Μ	TDS03	610	Invoice amount after discount	O N2 1/15
С	TDS04	610	Total amount of Terms discount	O N2 1/15

Segment:	CAD Carrier Detail
Position:	030
Loop:	
Level:	Summary
Usage:	Optional
Max Use:	1
Purpose:	To specify transportation details for the transaction
Syntax Notes:	At least one of CAD05 is required
	If CAD07 is present, then all of CAD08 are required
Semantic Notes:	
Comments:	This segment is optional but if you have this information please send. If this segment is used please send the elements listed.

			Data Lit	inchi Summary		
DLTR	Ref.	Data				
USE	Des.	Element	<u>Name</u>		Att	<u>ributes</u>
0	CAD01	91	Transportation	method	0	ID 1 /2
0	CAD04	140	Standard Carrie	er alpha code	0	ID 2/4
0	CAD05	387	Carrier Descrip	Carrier Description		
			Carrier Name			
0	CAD06	368	Shipment Status	5	0	ID 2/2
0	CAD07	128	Document Code		0	ID 2/3
			BM	Bill of Lading Number		
			CN	Carrier's Reference Number (PRC)/Invoice)	
0	CAD08	127	Document numb	ber	0	AN 1/30

lar mee blores	
Segment:	SAC Service, Promotion, Allowance or Charge Information
Position:	040
Loop:	
Level:	Summary
Usage:	Optional
Max Use:	1
Purpose:	To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge
Syntax Notes:	At least one of SAC02 is required
	If either SAC03, SAC04 is present, then all are required
	If either SAC06, SAC07 is present, then all are required
	If either SAC09,SAC10 is present, then all are required
	If SAC11 is present, then all of SAC10 are required
	If SAC13 is present, then at least one of SAC02 is required
	If SAC14 is present, then all of SAC13 are required
	If SAC16 is present, then all of SAC15 are required
Semantic Notes:	1 If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
	2 SAC05 is the total amount for the service, promotion, allowance, or charge.
	3 If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
	4 SAC08 is the allowance or charge rate per unit.
	5 SAC10 and SAC11 is the quantity basis when the allowance or charge quantity is
	different from the purchase order or invoice quantity.
	6 SAC10 and SAC11 used together indicate a quantity range, which could be a dollar
	amount, that is applicable to service, promotion, allowance, or charge.
	7 SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference
	number as identified by the code used.
	8 SAC14 is used in conjunction with SAC13 to identify an option when there is more
	than one option of the promotion.
	9 SAC16 is used to identify the language being used in SAC15.
Comments:	SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In
	addition, it may be used in conjunction to further the code in SAC02. In some business
	applications, it is necessary to advise the trading partner of the actual dollar amount that a
	particular allowance, charge, or promotion was based on to reduce ambiguity. This
	amount is commonly referred to as "Dollar Basis Amount". It is represented in the SAC
	segment in SAC10 using the qualifier "DO" - Dollars in SAC09.

This is giving allowances at the Invoice (Summary) level. We only require these elements if this segment is used.

DLTR	Ref.	Data	·		
USE	Des.	Element	Name		ributes
M	SAC01	248	Allowance or charge indicator	Μ	ID 1/1
			A = Allowance		
0	SAC02	1300	Service, Promotion, Allowance, or Charge Code	X	ID 4/4
			Code identifying the service, promotion, allowance, or cha	rge	-
М	SAC05	610	Amount	0	N2 1/15
			Amount of allowance		
М	SAC08	118	Rate	0	R 1/9
			Allowance per unit		
М	SAC15	352	Description	С	AN 1/80

Segment:	ISS Invoice shipment summary
Position:	060
Loop:	
Level:	Summary
Usage:	Mandatory
Max Use:	1
Purpose:	To specify identifying information
Syntax Notes:	
Semantic Notes:	
Comments:	ISS01 and 02 are mandatory, please give all other elements if available.

DLTR	Ref.	Data		
USE	Des.	Element	Name	Attributes
M	ISS01	382	Number of Units shipped	C R 1/10
Μ	ISS02	355	Unit or Basis for measure	C ID 2/2
			Unit of measure for units shipped	
0	ISS03	81	Weight	C R 1/10
	ISS04	355	Unit or Basis for measure	C ID 2/2
0			Unit of measure for weight	
	ISS05	183	Volume	C R 1/8
0	ISS06	355	Unit or Basis for measure	C ID 2/2
			Unit of measure for volume	

Segment: CT	T Transaction Totals
Position:	010
Loop:	CTT Mandatory
Level:	Summary
Usage:	Mandatory
Max Use:	1
Purpose:	To transmit a hash total for a specific element in the transaction set
Syntax Notes:	
Semantic Notes:	
Comments:	1 This segment is intended to provide hash totals to validate transaction completeness and correctness.

DLTR	Ref.	Data	2 2		
<u>USE</u>	Des.	<u>Element</u>	Name	Attr	ibutes
М	CTT01	354	Number of Line Items	Μ	NO 1/6
			Total number of line items in the transaction set		

DLTR

Ref.

Segment:	SE Transaction Set Trailer
Position:	030
Loop:	
Level:	Summary
Usage:	Mandatory
Max Use:	1
Purpose:	To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)
Syntax Notes:	
Semantic Notes:	
Comments:	1 SE is the last segment of each transaction set.

Data Element Summary Data <u>Element</u> Name

USE	Des.	Element	Name	Attri	butes
М	SE01	96	Number of Included Segments	Μ	N0 1/10
			<i>Total number of segments included in a transaction set including ST and SE segments</i>		
М	SE02	329	Transaction Set Control Number	Μ	AN 4/9
			Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set		